

COMMUNITY PRESERVATION COMMITTEE MINUTES
June 16, 2026 AT 6:00 PM
REMOTE MEETING

Members in Attendance: Eryn Kelley, Crystal Kelly, Vicki Donlan, Philip Edmundson, Kirsten Moore, Elizabeth Dings, Nancy MacDonald

Absent: Ruth Bennett, David Ellison

Also Present: Paula Sjostedt, Administrative Assistant Planning and Preservation

CALL TO ORDER:

At 6:03 PM, Chair MacDonald called the Community Preservation Committee (CPC) meeting to order and stated the following:

"This meeting is being held remotely as an alternate means of public access pursuant to Chapter 2 of the Acts of 2025 and all other applicable laws temporarily amending certain provisions of the Open Meeting Law. You are hereby advised that this meeting and all communications during this meeting may be recorded by the Town of Hingham in accordance with the Open Meeting Law. If any participant wishes to record this meeting, please notify the chair at the start of the meeting in accordance with M.G.L. c. 30A, § 20(f) so that the chair may inform all other participants of said recording."

Chair Macdonald confirmed no other attendees requested to record the meeting.

Chair MacDonald took roll call attendance of other members present including, Vicki Donlan, Eryn Kelley, Crystal Kelly, Phil Edmundson, Kirsten Moore, and Nancy MacDonald.

Chair MacDonald opened the meeting by reviewing the agenda.

Chair MacDonald moved on to advise that Kirsten Moore and Ruth Bennett would be leaving the CPC and thanked them for their time and their commitment to the town of Hingham. She told members that Tim Sullivan would be joining as the Housing Authority appointment and that a Moderators appointment would likely be made prior to the next meeting of the CPC.

Chair MacDonald then stated she would accept motions for nomination of 2026-2027 officers.

Vicki Donlan made a motion, seconded by Crystal Kelly, to appoint Nancy MacDonald as Chairperson of the CPC for 2026-2027.

The motion passed by roll call vote:

In Favor: Erin Kelley, Crystal Kelly, Kirsten Moore, Vicki Donlan, Phil Edmundson, Nancy MacDonald

Opposed: None

Nancy MacDonald made a motion, seconded by Vicki Donlan, to appoint Eryn Kelley as Vice-Chairperson of the CPC for 2026-2027.

The motion passed by roll call vote:

In Favor: Erin Kelley, Crystal Kelly, Kirsten Moore, Vicki Donlan, Phil Edmundson, Nancy MacDonald

Opposed: None

Chair MacDonald move on to the next agenda item a review and vote to close completed projects.

Project	Grant Amount	Remaining Funds
Tree and Park Barn	\$93,000	\$39,750.00
Girls Scout House	\$109,000	\$31,654.21
Scotland Exterior	\$15,592	\$5,331.95
Scotland Garage	\$12,964	\$6,237.24
Harbor Master Plan	\$60,000	\$13.01

Chair MacDonald accepted a motion, moved by Crystal Kelly and seconded by Vicki Donlan to move \$39,750 to the Historic Reserve Fund from the Tree and Park Barn grant.

The motion passed by roll call vote:

In Favor: Erin Kelley, Crystal Kelly, Kirsten Moore, Vicki Donlan, Phil Edmundson, Nancy MacDonald

Opposed: None

Chair MacDonald accepted a motion, moved by Crystal Kelly and Seconded by Vicki Donald to move \$31,654.21 to the Historic Reserve Fund from the Girl Scout House grant.

The motion passed by roll call vote:

In Favor: Erin Kelley, Crystal Kelly, Kirsten Moore, Vicki Donlan, Phil Edmundson, Nancy MacDonald

Opposed: None

Chair MacDonald accepted a motion, moved by Kirsten Moore and Seconded by Vicki Donlan to move \$5,331.95 to the Community Housing Reserve Fund from the Scotland Exterior grant.

The motion passed by roll call vote:

In Favor: Erin Kelley, Crystal Kelly, Kirsten Moore, Vicki Donlan, Phil Edmundson, Nancy MacDonald

Opposed: None

Chair MacDonald accepted a motion, moved by Vicki Donlan and Seconded by Kirsten Moore to move \$6,237.24 to the Community Housing Reserve Fund from the Scotland Garage grant.

The motion passed by roll call vote:

In Favor:	Erin Kelley, Crystal Kelly, Kirsten Moore, Vicki Donlan, Phil Edmundson, Nancy MacDonald
Opposed:	None

Chair MacDonald accepted a motion, moved by Vicki Donlan and Seconded by Kirsten Moore to move \$13.01 to the Community Recreation Reserve Fund from the Harbor Master Plan grant.

The motion passed by roll call vote:

In Favor:	Erin Kelley, Crystal Kelly, Kirsten Moore, Vicki Donlan, Phil Edmundson, Nancy MacDonald
Opposed:	None

Member Donlan asked why the funds were not being moved to the CPC General Fund as was done in past years. Chair MacDonald advised that the funds needed to be returned to the fund that they were appropriated to by Town Meeting.

Chair MacDonald moved to the next agenda item a review of active projects. She advised the committee that there were 4 active projects.

- Old Ordinary Campus Improvements: The preservation restriction has been approved by the Town and is now with the State for approval. Phase one and two of the project which included an ADA bathroom, lighting and some safety features have been completed. Phase three is in process. The Hingham Historical Society has also secured a state grant to lift the building in order to install a basement which will house historical documents.
- Pickleball Construction: Vote was held at Town Meeting 2025. Board approvals are complete. The project will be put out to bid in the near future.
- SSCC Pool: There were two grants. The pool design has been completed. The tennis courts have come down and the pool construction has begun.
- HAHT: Funds have been turned over to the trust. Opportunities are being researched and an update on this activity will be provided in the fall.

Member Elizabeth Dings joined the meeting.

Chair MacDonald moved on to next agenda item, a review of the FY2027 grant agreements.

Category	Votes:	Requested Amt	FINAL VOTE
Admin	Administrative Fund	\$ 40,000	\$ 40,000
Open Space	Lehner Land Debt Payment	\$ 209,179	\$ 209,179
Housing	HAHT Opportunity Fund (HAHT)	\$ 300,000	\$ 605,487
Housing	HAHT Opportunity Fund (LSA Preservation)	\$ 500,000	\$ -
Housing	Roof Replacement at Thaxter (HHA)	\$ 299,572	\$ 299,572
Historic	GAR Elevator Replacement (HVS)	\$ 160,000	\$ 160,000
Historic	Hingham Community Center Improvement	\$ 185,500	\$ 185,500
Historic	Iron Horse Restoration (HHC)	\$ 30,300	\$ 30,300
Recreation	Basketball Court at PRS (RecCom)	\$ 333,500	\$ 333,500
	Totals:	\$ 2,058,051	\$ 1,863,538

Chair MacDonald advised that Attorney Susan Murphy, Town Counsel, has reviewed the grants. The language follows that of the grants issues in FY 2026. A final review by Attorney Coughlin will be done before the document are executed.

Vicki Donlan made a motion, seconded by Eryn Kelley, to authorize the CPC Chairperson to execute the final grant agreements subject to review by Counsel.

The motion passed by roll call vote:

In Favor: Erin Kelley, Crystal Kelly, Kirsten Moore, Vicki Donlan, Elizabeth Dings, Phil Edmundson, Nancy MacDonald
Opposed: None

Chair MacDonald moved on the next agenda item, the FY 2027 Calendar. The dates had been distributed to members prior to the meeting. The Chair advised members that Staff have reviewed the dates for compliance. She felt the meeting dates were well spaced. She asked members to let her know if they anticipated any issues.

Chair MacDonald Asked members if there were any administrative items they wished to discuss. There was none.

Vicki Donlan made a motion; seconded by Philp Edmundson, to approve the April 26, 2026 CPC meeting minutes.

The motion passed by roll call vote:

In Favor: Crystal Kelly, Vicki Donlan, Phil Edmundson, Nancy MacDonald
Opposed: None
Abstained: Eryn Kelley, Kirsten Moore, Elizabeth Dings

Chair Macdonald closed the meeting by thanking members for a great year sharing she learned a tremendous amount throughout the process and was looking forward to the upcoming grant season. She also thanked staff members for their support.

Vicki Donlan made a motion, seconded by Eryn Kelley, to adjourn the CPC Meeting at 6:24 PM.

The motion passed by roll call vote:

In Favor:	Eryn Kelley, Crystal Kelly, Kirsten Moore, Vicki Donlan, Elizabeth Dings, Phil Edmundson, Nancy MacDonald
Opposed:	None